

Pink Hill Town Board Meeting Minutes November 18, 2025

This month's Pink Hill Board of Commissioner's meeting was held on November 18th, 2025 at 7:00 pm in Robert Elmore Board Room. Present at the meeting were: Mayor Mike Horne, Commissioner Brandon Marshburn, Commissioner Michael Whitfield, Commissioner Penny Murphy, Town Clerk Lauren Smith, Town Attorney Anna Herring & Police Chief Michael Hoffman.

Visitors present were: Tony Esposito, Carlton Gideon, Josh, Jessica & David Eing, & Rhiley Marshburn.

Mayor Horne called the meeting to order & led the Pledge of Allegiance. He then referenced meeting protocol & the conflict-of-interest statement.

Public Comments: None

Approval of the Agenda:

- Commissioner Whitfield made a motion to approve the November agenda
- Seconded by Commissioner Murphy
- Vote was unanimous; motion carries

Approval of the Minutes:

- Commissioner Whitfield made a motion to approve the October minutes
- Seconded by Commissioner Marshburn
- Vote 3-0; motion carries

Financial Reports:

The Clerk noted that Financial Reports were up to date with the exception of the Water Fund, with the prior month's report being included in binders.

Department Reports:

- Mayor Horne gave Water Department updates including an update on the Town's upcoming paving project & a reminder about the Parade road closure.
- The Monthly Fire Report was included in binders & read by Commissioner Muphy.

- The Monthly Police Report was read by Commissioner Whitfield.

Old Business: None

New Business:

First, Mayor Horne requested a motion to open a Public Hearing in reference to the Town's intent to adopt an updated Comprehensive Land Use Plan.

- Commissioner Whitfield made a motion
- Seconded by Commissioner Murphy
- Vote was unanimous; motion carries

The Hearing was presented by Carlton Gideon with the Eastern Carolina Council of Government, who briefly explained the plan's purpose & the requirement of the Town to maintain an up-to-date version as the last plan update was adopted in 2006.

Following an opportunity for public discussion, Mayor Horne requested a motion to close the Public Hearing.

- Commissioner Whitfield made a motion
- Seconded by Commissioner Marshburn
- Vote was 3-0; motion carries

Mayor Horne then requested a motion to adopt the new Land Use Plan.

- Commissioner Whitfield made a motion
- Seconded by Commissioner Marshburn
- Vote was unanimous; motion carries

Next, the Mayor requested a motion to adopt the FY 25-26 Town Board meeting schedule as the Clerk was recently made aware of this requirement.

- Commissioner Marshburn made a motion
- Seconded by Commissioner Whitfield
- Vote was 3-0; motion carries

The Town Attorney advised that the last agenda item citing the swearing in of newly elected Commissioners could not take place until the next meeting as the Clerk had not yet received the certified election results from the County Board of Elections.

Finally, Mayor Horne requested an upcoming road closure on behalf of Richard Goldsby with Community Connections for a mobile dentistry event to be held on January 10th from 7am-7pm.

- Commissioner Whitfield made a motion
- Seconded by Commissioner Murphy
- Vote was unanimous; motion carries

Motion to Adjourn:

- Commissioner Whitfield made a motion to Adjourn
- Seconded by Commissioner Murphy
- Vote 3-0; motion carries

CLERK'S CERTIFICATION

I Lauren Smith, Town Clerk of the Town of Pink Hill, North Carolina, do hereby certify that the attached is a true and correct copy of the minutes from the Town of Pink Hill Board of Commissioners November 18th, 2025 regular board meeting.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the official Seal of the Town of Pink Hill, North Carolina, this the 9th day of December, 2025.



Lauren Smith, Clerk to the Board

Attest/Seal

